

# Technical Assistance Log

HILLSBOROUGH TWP BD OF ED-03502170

TA Date	TA Log #	TA Area	Form	Question	SFA Title	SFA Contact	Reviewer	SFA Access
04/21/2022	2570	Civil Rights (Off-Site Assessment Tool) (800H)					Casey Miller	<input checked="" type="checkbox"/>
<b>How Provided</b>	Phone			<b>Comments</b>	4-21-22 TA provided on completing Civil Rights Compliance Form #86. The date completed was not recorded. The forms must be completed, signed, and dated by Oct 15, annually. For the High and Middle schools, the race section total was less than enrollment. Race sum must be greater than or equal to the school site's total enrollment. Please ensure date and race section completed, as per form directions. CM			

# HILLSBOROUGH TWP BD OF ED-03502170 - Corrective Action Report (Detail)

Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
Food Safety, Storage and Buy American	Food Safety, Storage and Buy American (On-Site Assessment Tool - Site) (1404H)	AUTEN RD SCHOOL-2569	1405	05/27/2022	CAP Accepted
<b>Corrective Action History</b>	<p>Corrective Action Plan: Accepted by Casey Miller 05/20/2022 11:33 AM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by KATHY MAJOR 05/20/2022 11:22 AM</p> <p>Date of Implementation was 5/9. Corrective action was uploaded on 5/20</p> <p>We sent an email to the board of health on 5/9 requesting information on when they will conduct there second mandatory inspection for each of our schools.</p> <p>We have not heard back.</p> <p>We have put it on our opening calendar to contact the BOH reminding them that each year we must have 2 health inspections per school, per school year.</p>				
	<p>Flagged by Casey Miller 04/27/2022 02:52 PM</p> <p>Regulation: Schools participating in the school lunch and breakfast programs must obtain a food safety inspection, conducted by a State or local governmental agency responsible for food safety inspections, at least twice per school year. If two inspections are not done, the SFA must make a written request for two inspections per school year, to the responsible agency and maintain dated documentation of this request.</p> <p>Error: SFA only had one food safety inspection for the current and past two school years. SFA did not have documentation indicating that two food safety inspections were requested in the current or past two school years.</p> <p><b>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future.</b></p> <p><b>Indicate DATE of implementation in corrective action response.</b></p>				
Food Safety, Storage and Buy American	Food Safety, Storage and Buy American (On-Site Assessment Tool - Site) (1404H)	HILLSBOROUGH HIGH-2057	1405	05/27/2022	CAP Accepted

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### **Report Selections**

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged